

POLYGRAPH EXAMINERS ADVISORY BOARD
AMENDED DRAFT MINUTES OF MEETING
JULY 24, 2008

The Polygraph Examiners Advisory Board met on Thursday, July 24, 2008, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Richmond, Virginia. The following Board members were present:

Denise Likens, Vice Chairman
Barry Colvert
Bernard Levin
A. W. Omohundro

Sandra Baum, John McDowell, Paul Minor and Elizabeth Wildhack were absent from the meeting.

Staff present for all or part of the meeting:

Jay W. DeBoer, Director
Eric L. Olson, Executive Director
Adrienne Mayo, Regulatory Boards Administrator
Karen Kenney, Administrative Assistant
Sharon Sweet, Executive Director- Exams

Vice Chairman Likens called the meeting to order at 11:05 a.m.

Call to Order

Dr. Levin offered a motion to approve the agenda. Mr. Colvert seconded the motion, which was approved unanimously. Members voting "Yes" were: Colvert, Levin, Likens and Omohundro.

**Approval of
Agenda**

Dr. Levin offered a motion to waive the reading of the Board's October 4, 2007 minutes and to approve the October meeting minutes. Mr. Colvert seconded the motion, which was approved unanimously. Members voting "Yes" were: Colvert, Levin, Likens and Omohundro.

**Approval of
October 4, 2008,
Meeting Minutes**

There was no public comment.

**Public
Comment**

Vice Chairman Likens informed the Board that six candidates are sitting for the licensure examination today.

**Examination of
License
Candidates**

The following Old Business was addressed.

Old Business

Board Executive Director Eric Olson updated the Board regarding the Governor's Commission on Sexual Violence. Mr. Olson reviewed legislation that was signed into law regarding the prohibition of requiring an alleged victim of sexual violence to submit to a polygraph exam as part of the investigation into the crime. Mr. Olson also updated the Board on other legislation that was passed and the future of the Commission.

**Commission on
Sexual Violence**

The following New Business was addressed.

New Business

A. Board meeting and examination schedule for the year of 2009. It was decided to adopt the following schedule.

**Board and
Examinations
Schedule for 2009**

January 8, 2009
April 2, 2009
July 23, 2009
October 8, 2009

Colvert offered a motion to adopt the schedule and Likens seconded it. This motion was approved unanimously. Members voting "Yes" were: Colvert, Levin, Likens and Omohundro.

B. New Appointments:

**Appointment of
New Chairman and
Vice-Chairman**

Mr. Paul K. Minor resigned as Chairman effective July 24, 2008.

Dr. Levin offered a motion to appoint Sgt. Likens as the new Chairman, Mr. Colvert seconded the motion, which was approved unanimously. Members voting "Yes" were: Colvert, Levin and Omohundro.

Mr. Omohundro offered a motion to appoint Mr. Colvert as the new Vice-Chairman, Dr. Levin seconded the motion, which was approved unanimously. Members voting "Yes" were: Levin, Likens and Omohundro.

C. Regulatory Review

Regulatory Review

After discussion, a motion was made by Mr. Omohundro and second by Mr. Colvert to commence the regulatory review process for the polygraph examiners regulations to conduct a review and, where necessary, amend the regulations to reflect statutory changes, industry changes and to provide more clarifying language.

Travel vouchers and conflict of interest forms were completed by all the Board members present. **Completion of Paperwork**

Sgt. Likens made a motion to adjourn the meeting at 1:45 p.m. Dr. Levin seconded the motion, which was approved unanimously. **Adjourn**

Denise Likens, Vice Chairman

Date

Jay W. DeBoer, Secretary

Date